

CHILD ABUSE REPORT FORM – Form A

(Where Report Does Involve a School District Employee)

Where a School District employee has reason to believe a child has been, is being, or is likely to be abused and may need protection from another employee, the employee shall immediately speak directly with the Superintendent or designate. Immediately complete Child Abuse Report Form (A) and email it to FormA@sd35.bc.ca.

The Superintendent or designate will contact the RCMP to determine whether or not a report needs to be made to the Ministry for Children and Families or the Fraser Valley Aboriginal Children and Family Services Society (FVACFSS).

The Child Abuse Report forms will be kept at the School Board Office in a secure file.

PERSONAL INFORMATION OF THE CHILD, REPORTEE AND DETAILS OF INCIDENT

Name of Child		Birthdate of Child
Grade	Telephone	Address
Names and Birth Dates of Siblings		Names of Parent

School / Location of Incident	Name of Staff Member Involved
Grounds for employee's concern, including any statements made or information provided by the child or <u>any</u> other source	

Name of Person Making Report		Birthdate of Person Making Report
Date of Report	Telephone	Address
Signature of Person Making this Report (Electronic Signature)		

SUPERINTENDENT OR DESIGNATE NOTES

RCMP Officer Receiving Report, Date Forwarded, Action Proposed
Ministry for Children and Families or FVACFSS Worker Receiving Report, Date Forwarded, Action Proposed
Signature of Superintendent or Designate